

MOTOR VEHICLE RECORDS- 39 MONTH DRIVER LICENSE

Learning Objectives

- To know the two different types (restricted and non-restricted) of Driver License MVR available to the customer
- To know the criteria required to issue a Driver License MVR
- To know who is eligible (the permissible uses) to obtain a Driver License MVR
- To know the fees for a 39 month MVR

Performance Objectives

- To correctly determine the eligibility of a customer requesting an MVR
- To correctly print a 39-month restricted or non-restricted uncertified Driver License MVR

DRIVER LICENSE MVR

An MVR is a Motor Vehicle Record. It displays the:

- Customers name and address
- Previous and current license numbers
- Citations and any suspensions or revocations

The customer may request a 39-month uncertified MVR. Check the form to determine the appropriate MVR being requested before issuing.

The fees for a Driver License MVR are:

MVD		3 RD PARTY	
	Uncertified	Uncertified Found/Not Found	\$3.00
Over the counter	\$3.00		
Drop off	\$2.00		

A customer may also access the website www.servicearizona.com for an MVR

Each requester must fill out an MVR Request form. For requesters who have been granted the right to obtain an MVR by an applicable permissible use (**except permissible use 11**), they must provide one of the following criteria:

- Arizona Driver License Number/Customer Number
- Customer Name

Requestor may provide any additional information, such as a DOB. This may assist in obtaining the correct record

The one-item search criterion does not apply to requesters using permissible use #11 (box 5). They must provide the following three pieces of criteria:

For a driver record:

- Arizona Driver License/Customer Number
- Customer's Name
- Customer's Date of Birth

You may access this form from the MVD website at <http://spweb/intranet/mvd/formsandpub/default.asp>

Two Types Of Driver License MVR Restricted and Non-Restricted

- Non-restricted – Contains personal information such as social security number, photograph and medical information
- Restricted – Contains limited personal information such as name, address, and driver license number, but does not contain social security number, photograph or medical information

The “permissible use” box checked will determine if a restricted or non-restricted MVR is issued. Every person requesting an MVR is required to check a “permissible use” box on the back of the form and provide any additional required information where indicated.

- First six boxes are for non-restricted
- The last seven are for restricted

An individual must give **consent** prior to the release of their MVR to any person or entity **not otherwise authorized to receive it**. A status code 81 is on every record where consent to release has not been given.

There are two ways for a customer to give consent to someone.

1. : **A general express consent** This consent is given by checking the OPT IN box on the Driver License application, title application, renewal notice, change of address card or filling out the Consent To Release Motor Vehicle Record General Release form 96-0276. The CSR will remove the SC81 from the driver record and any vehicle records in the customer’s name.
 - When the SC81 is not on the record, and the requestor has checked Box 5 (Permissible use 11) on the back of the application, the requestor must provide all three criteria
2. **One time express consent:** This consent is given by filling out the Consent to Release Motor Vehicle Record One Time Release form 96-0463. The status code 81 stays on the record. You may access these forms from the MVD website at <http://spweb/intranet/mvd/formsandpub/default.asp>

Complete the “MVD Use” section on the front and the “Certification” section on the back of the form. It must be signed by the requester and witnessed by the MVD agent, Third Party Processor or a notary.

NOTE: Records Unit Personnel are the only individuals authorized to issue the 10-year certified driver MVR and to certify MVR supporting documents such as film records, photographs/digital images, etc. with the Custodian Of Records signature stamp.

The MVR requests must be retained for:

MVD	3 rd PARTY
MVD retains the application in their office for 1 year	Third Party will retain the application in their office for 3 years

There are two different reports for each MVR type (restricted or non-restricted). Below are the switching codes for the different MVR requests.

MVD	3 RD PARTY
RESTRICTED MVR SWITCHING CODE • 39 mo. Uncertified V0	<u>RESTRICTED MVR</u> <u>TRAN</u> <u>KEY</u> • 39-mo. uncertified MDTML ENTER
NON-RESTRICTED SWITCHING CODE • 39 mo. Uncertified Z0 Note: 39-month MVRs cannot be certified.	<u>NON-RESTRICTED MVR</u> <u>TRAN</u> <u>SWITCH/CODE</u> • 39-month uncertified MDTMLN Z4 Note: 39-month MVRs cannot be certified.

READING A 39 MONTH DRIVER LICENSE MVR

A 39-month driver license MVR is a printout of a persons driving record. Below is a list of the sections of an MVR. On the following pages is the breakdown of each section.

FIELD	DESCRIPTION
Section 1	Lists name and address information. It also lists current license information and physicals. Restrictions, which use letter codes on a license, are defined.
Section 2	Lists endorsement information. Each endorsement is defined based on the letter code used on the system
Section 3	Lists the history of identification licenses and/or permits
Section 4	Lists the history of additional license and/or permits, if needed
Section 5	Lists previous license information
Section 6	Gives an explanation of the status codes on the record
Section 7	Identifies actions and suspensions from the DM segments. It lists the action date, type of action, status of license, notification status. If a traffic violation is listed, it will contain the violation code, date of violation, type of violation, location, and the amount of the fine and court code. This section will also list comments that are entered on the system.

SECTION 1					
ARIZONA MOVING VIOLATION RECORD FOR PAST 39 MONTHS AS OF 05/24/99 D050273					
RECORD SECTION 01 OF 02					
NAME	CLS	DOB	LICENSE		
GINGER,,TACO		D	08011969	D00002050	
EXP DATE	ISS DATE	WGT	EY	HGT	HR SEX
08012029	01011999	130	BR	506	BR F
STREET		CITY	ST ZIP CTRY		
101 E CASA		TUCSON	AZ 85706		
MAILING ADDRESS		CITY	ST ZIP CTRY		
RESTRICTIONS: NONE					
SECTION 2					
ENDORSEMENTS: NONE					
SECTION 3					
NO ADDITIONAL LICENSES AND/OR PERMITS ON RECORD					
SECTION 4					
NO PRIOR LICENSE INFORMATION ON RECORD					
SECTION 5					
ST EXPIRES	PREVIOUS LICENSE		ST EXPIRES	PREVIOUS LICENSE	
MI 08011999	338292231 OP				
SECTION 6					
-----> STAT CODE IMPLIED CONSENT SUSPENSION					
-----> STAT CODE REINSTATEMENT FEE DUE					
-----> STAT CODE SR22 REQUIRED BECAUSE OF DI ACTION					
SECTION 7					
ACT DATE	VIOL CODE	DESCRIPTION			
01011998	28-1321	IMPLIED CONSENT AFFIDAVIT			
MVR FOR PAST 39 MONTHS OF GINGER,,TACO					
RECORD SECTION 02 OF 02					
ACT DATE	VIOL CODE	DESCRIPTION			
		IMPLIED CONSENT AFFIDAVIT RECEIVED			
		LOC: MARICOPA FINE: 0.00 CRT: 0701			
		TSS ASSIGN			
01011998	28-1381	DUI OF LIQUOR, DRUGS OR VAPORS OR COMBINATION			
		JUDGEMENT OF GUILTY OR RESP.; SENTENCE IMPOSED			
		LOC: MARICOPA FINE: 0.00 CRT: 0701			
01161998	DI ACTION	IMPLIED CONSENT SUSPENSION			
		ICS00001 EFF INDEFINITE			
		SERVED BY OFFICER	01011998		
01251998	DI ACTION	TSS ASSIGNMENT			
		FV5331	AMENDED		
		NOTIFICATION STATUS: MAILED	01251998		
05251998	DI ACTION	SUSPENSION			
		GG4545 EFF TO 11251998			
		NOTIFICATION STATUS: MAILED	05051998		
* * * * * END OF RECORD * * * * *					

EXAMPLE OF 39-MONTH RESTRICTED MVR

ARIZONA **RESTRICTED** **FOR PAST 39 MONTHS** AS OF 06/19/02 D050267
MOTOR VEHICLE RECORD RECORD SECTION **01 OF 03**

NAME	CLS	DOB	CUSTOMER#			
ALI, ,SEGMENTS	B	01011960	B00008801			
EXP DATE	ISS DATE	WGT	EYE	HGT	HR	SEX
01011996	01251992	140	BL	508	BR	F
STREET	CITY	ST	ZIP	CTRY		
111 CENTRAL	PHOENIX	AZ	85001			
MAILING ADDRESS	CITY	ST	ZIP	CTRY		
POB 4033	SCOTTSDALE	AZ	85260			
RESTRICTIONS: CORRECTIVE LENS						
ENDORSEMENTS: PASSENGER - BUS/SCH BUS HAZARDOUS MATERIALS						

IDENTIFICATION NUMBERS AND/OR PERMITS

CLS: ID LIC.	ISS DTE: 10101996	EXP DTE: NONE	STATUS: CANCELLED
LICENSE NO: B00008801			
CLS: ID LIC.	ISS DTE: 04041996	EXP DTE: NONE	STATUS: CANCELLED
LICENSE NO: B00008801			
CLS: ID LIC.	ISS DTE: 02051990	EXP DTE: 01011994	STATUS:
RESTRICTIONS: INSTRUCTION PERMIT			
ENDORSEMENTS: NONE			

MVR **FOR PAST 39 MONTHS** OF ALI, ,SEGMENTS RECORD SECTION **02 OF 03**

ST EXPIRES	PREVIOUS LICENSE	ST EXPIRES	PREVIOUS LICENSE
AZ 02111991	B00008801	AZ 07201990	B00008801
AZ 02111991	B00008801	CA 01011994	19381918 CDL A

-----> STAT CODE F/R SUSPENSION (DL ONLY)
-----> STAT CODE F/R SUSPENSION - ALL REGISTRATIONS
-----> STAT CODE NRVC - FAILURE TO COMPLY SUSPENSION
-----> STAT CODE SUSPENSION - MVD ACTION REQUIRED
-----> STAT CODE SUSPENSION - COURT ACTION REQUIRED
-----> STAT CODE COURT DIRECTED ALCOHOL CLASSES
-----> STAT CODE REINSTATEMENT FEE DUE - FR/MI ACTION
-----> STAT CODE REINSTATEMENT FEE DUE
-----> STAT CODE SR22 REQ/VEHICLE ONLY - M.I. ACTION

ACT DATE	VIOL CODE	D E S C R I P T I O N
06101991	FR ACTION LICENSE & REGISTRATION (S)	SUSPENDED - 99001219
09281992	CS ACTION LICENSE SUSPENDED - 000000000000C338737	
	NOTIFICATION STATUS: MAILED	08241993
10071992	CS ACTION LICENSE SUSPENDED - 000000000000B2228178	
	NOTIFICATION STATUS: MAILED	08011993
01041993	FR ACTION REGISTRATION (S)	SUSPENDED - MI13012555

MVR **FOR PAST 39 MONTHS** OF ALI, ,SEGMENTS RECORD SECTION **03 OF 03**

ACT DATE	VIOL CODE	D E S C R I P T I O N
04111993	NRVC ACT. LICENSE SUSPENDED - 000000000000CR567754	
	NOTIFICATION STATUS: UNKNOWN	
06141993	FR ACTION LICENSE & REGISTRATION (S)	SUSPENDED-MI00123564A

*****END OF RECORD*****

EXAMPLE OF 39-MONTH NON-RESTRICTED MVR

ARIZONA NON-RESTRICTED FOR PAST 39 MONTHS AS OF 06/19/02 D050267
MOTOR VEHICLE RECORD RECORD SECTION 01 OF 03
NAME CLS DOB CUSTOMER#
ALI, ,SEGMENTS B 01011960 B00008801
EXP DATE ISS DATE WGT EY HGT HR SEX
01011996 01251992 140 BL 508 BR F
STREET CITY ST ZIP CTRY
111 CENTRAL PHOENIX AZ 85001
MAILING ADDRESS CITY ST ZIP CTRY
POB 4033 SCOTTSDALE AZ 85260
RESTRICTIONS: CORRECTIVE LENS

ENDORSEMENTS: PASSENGER - BUS/SCH BUS HAZARDOUS MATERIALS

IDENTIFICATION NUMBERS AND/OR PERMITS
CLS: ID LIC. ISS DTE: 10101996 EXP DTE: NONE STATUS: CANCELLED
LICENSE NO: B00008801
CLS: ID LIC. ISS DTE: 04041996 EXP DTE: NONE STATUS: CANCELLED
LICENSE NO: B00008801
CLS: ID LIC. ISS DTE: 02051990 EXP DTE: 01011994 STATUS:
RESTRICTIONS: INSTRUCTION PERMIT
ENDORSEMENTS: NONE

MVR FOR PAST 39 MONTHS OF ALI, ,SEGMENTS

RECORD SECTION 02 OF 03
ST EXPIRES PREVIOUS LICENSE ST EXPIRES PREVIOUS LICENSE
AZ 02111991 B00008801 AZ 07201990 B00008801
AZ 02111991 B00008801 CA 01011994 19381918 CDL A

-----> STAT CODE F/R SUSPENSION (DL ONLY)
-----> STAT CODE F/R SUSPENSION - ALL REGISTRATIONS
-----> STAT CODE NRVC - FAILURE TO COMPLY SUSPENSION
-----> STAT CODE SUSPENSION - MVD ACTION REQUIRED
-----> STAT CODE SUSPENSION - COURT ACTION REQUIRED
-----> STAT CODE COURT DIRECTED ALCOHOL CLASSES
-----> STAT CODE REINSTATEMENT FEE DUE - FR/MI ACTION
-----> STAT CODE REINSTATEMENT FEE DUE
-----> STAT CODE SR22 REQ/VEHICLE ONLY - M.I. ACTION
ACT DATE VIOL CODE D E S C R I P T I O N
06101991 FR ACTION LICENSE & REGISTRATION(S) SUSPENDED - 99001219
09281992 CS ACTION LICENSE SUSPENDED - 000000000000C338737
NOTIFICATION STATUS: MAILED 08241993
10071992 CS ACTION LICENSE SUSPENDED - 000000000000B2228178
NOTIFICATION STATUS: MAILED 08011993
01041993 FR ACTION REGISTRATION(S) SUSPENDED - MI13012555

MVR FOR PAST 39 MONTHS OF ALI, ,SEGMENTS

RECORD SECTION 03 OF 03
ACT DATE VIOL CODE D E S C R I P T I O N
04111993 NRVC ACT. LICENSE SUSPENDED - 000000000000CR567754
NOTIFICATION STATUS: UNKNOWN
06141993 FR ACTION LICENSE & REGISTRATION(S) SUSPENDED - MI00123564A
* * * * * END OF RECORD * * * * *